



UNIVERSITY OF LEEDS

## CANDIDATE BRIEF

Teaching Fellow in Medieval History, School of History,  
Faculty of Arts, Humanities and Cultures



**Salary: Grade 7 (£32,004 – £38,183 p.a.)**

**Reference: AHCHI1005**

**Closing date: 6 April 2017**

**Fixed-term for 2 years from 1 September 2017**

## Teaching Fellow in Medieval History

### School of History, Faculty of Arts, Humanities and Cultures

Are you an academic with proven abilities to carry out research-led teaching in medieval history, with a particular focus on the central and later Middle Ages? Do you have the ability to motivate and inspire students? Are you keen to contribute to the world-class Institute for Medieval Studies?

You will carry out teaching in medieval history, with a particular focus on the history of the Crusades. You will also contribute to the delivery of 'Medieval and Renaissance Europe', a core level one module. In your second year of appointment you will be encouraged to run your own, level 3 special subject, related to your research area. You will also be expected to contribute to MA teaching, including the supervision of dissertation students, within the Institute for Medieval Studies, and to contribute to its culture of interdisciplinary research and research-led teaching.

You will have a PhD in History or a cognate discipline (or be close to submission) and relevant teaching experience.

### What does the role entail?

As a Teaching Fellow your main duties will include:

- Providing a stimulating, supportive and relevant learning environment through the design and delivery of group teaching, the preparation of high quality learning resources and academically rigorous/challenging lectures, making effective use of technology;
- Teaching on a range of modules, across the undergraduate and MA programmes, these are likely to include Medieval and Renaissance Europe [HIST1090](#); The Crusades and the Crusader States in the 12th Century [HIST2030](#); The Crusades and Medieval Christendom [HIST2031](#); and Christian Society and the Crusades, 1185-1230 [HIST5870M](#). You will also be expected to supervise both undergraduate and master's dissertations;
- Preparing students for assessment tasks, by offering appropriate guidance; grading work once submitted and providing timely, constructive feedback in accordance with and with reference to published marking criteria;



- Facilitating the process of gaining feedback from students and evaluating module teaching in the light of experience, students' achievement and feedback;
- Acting as a personal tutor for students, providing support and guidance;
- Administration associated with module delivery and maintaining accurate records including student attendance and assessment records.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## What will you bring to the role?

As a Teaching Fellow you will have:

- A first or Upper Second Class Honours degree, or equivalent, in History or a related discipline;
- A Ph.D. in History or a cognate discipline, or be very close to submission of a doctoral thesis;
- A strong track record in the field of Medieval History;
- Experience of teaching Medieval History in a University environment, and the ability to interact with students in ways that will enhance the student experience;
- The ability to deliver inspirational research-led teaching on the history of the central and later Middle Ages, and the history of the Crusades;
- Good time management and planning skills, with the ability to meet tight deadlines and work effectively under pressure;
- Excellent written and verbal communication skills, including presentation skills and the ability to communicate effectively;
- A proven ability to set priorities in your academic and professional activities, to work effectively without close supervision, and to assume responsibility for teaching and administration;
- The ability to work well both individually and in a team.

You may also have:

- A relevant teaching qualification and a Higher Education Academy Fellowship.



## How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

## Contact information

To explore the post further or for any queries you may have, please contact either:

### **Professor Simon Hall, Head of School of History**

Tel: +44 (0)113 343 3596

Email: [s.d.hall@leeds.ac.uk](mailto:s.d.hall@leeds.ac.uk)

### **Professor Emilia Jamroziak, Director of the Institute for Medieval Studies**

Tel: +44 (0)113 343 3592

Email: [e.m.jamroziak@leeds.ac.uk](mailto:e.m.jamroziak@leeds.ac.uk)

## Additional information

Find out more about the [School of History](#) and the [Institute for Medieval Studies](#).

### **Working at Leeds**

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

### **Candidates with disabilities**

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at [disclosure@leeds.ac.uk](mailto:disclosure@leeds.ac.uk).



## Criminal record information

### Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

